Modified Version of Exercise #3, p. 335.

For this exercise, choose either of these two options:

1. Instruct a user on how to use some interesting feature in Microsoft Word for enhanced document design. If you are a sophisticated user, instruct us on some feature you think we might not be aware of.

OR

2. Show us some other software that you are familiar with that provides enhanced document design capabilities. (If this software is not available in KUY 411, you can perhaps link to some screen shots or HTML samples.)