**Seeking:** Community Organizations That Could Use a Student Writing Team

**Course:** English 308, Technical Writing

**Project:** Editing and technical writing conducted in teams of two or three in an organizational context. By "technical writing," we mean just about any documents produced by an organization for internal purposes or to be sent out, in print or electronic form. Examples include the following: manuals covering organizational policies or products, reports conducted and written for (or about) the organization, instructional documents, brochures, and web sites. (Although students don't necessarily have expertise in composing the HTML, they can bring valuable expertise in conceptualizing, organizing, writing copy, and editing existing copy.) Students may also conduct research for an organization to complete a specific report, such as a literature review, an article for publication, a feasibility study, or proposals. They may also aid subject matter experts in compiling and composing specific reports such as environmental impact statements or annual reports.

**Writers:** All students are upper-division students at the University of Hawai'i from a variety of majors. Our course is a writing intensive course and this project constitutes a large portion of students’ grades.

**Oversight:** Dr. Jim Henry, Professor of English, will oversee the work and coach students through the project.

**Duration:** Projects begin as of Wednesday, October 7, and must be concluded by Wednesday, December 9.

Please instruct any interested parties to contact me directly: jmhenry@hawaii.edu